

# MINUTES

## DILLON SCHOOL DISTRICT FOUR BOARD OF TRUSEETS MEETING

1738 Highway 301 North  
Dillon, South Carolina

November 19, 2018  
6:30 P.M.  
(Regular Meeting)

- I. The Regular Meeting was called to order at 6:30 p.m. by Chairman Ethel Taylor.
- II. The November Agenda was approved on a motion by Alex Lewis with a second from Famon Whitfield. All approved.
- III. Visitors and the media were recognized at this time.
- IV. The roll was called as follows:

Ethel Taylor, Mike McRae, Alex Lewis, Kenny Bethea, Famon Whitfield, Burt Rogers and Earl Gleason, Jr.

### ABSENT:

### STAFF:

Ray Rogers, Superintendent  
Bryan Rivenbark, Director of Accounting Services  
Lynn Liebenrood, Director of Student Services  
Kathryn Thompson, Secretary

- V. VISITORS:

Rebecca Brendle, Camp, Moring & Brendle, L.L.C.

- VI. NOTICE TO THE MEDIA:

In accordance with the S.C. Code of Laws of 1976, section 30-4-80(e) amended; the following has been notified of the date, time and place of this meeting:

The Dillon Herald

VII. APPROVAL OF MINUTES

A motion to approve the minutes of October 15, 2018 was made by Burt Rogers with a second from Mike McRae. All approved.

VIII. NEW BUSINESS

1. **Audit Report** – Rebecca Brendle of Camp, Moring and Brendle, L.L.C., presented board members with a Preliminary Draft copy of the 2017-2018 General Purpose Financial Statements and Supplementary information for the year ending June 30, 2018. The fund balance as of June, 30, 2018 was \$6,235,903 an increase of \$165,150 over the 2016-2017 school year. Information only.
2. **Budget Report** – Bryan Rivenbark, Chief Financial Officer, gave board member an update on the General Fund Financial Report. The report was for July 1, 2018 through October 31, 2018. The balance for all funds was \$5,394,756. Information only.
3. **Construction Update** – Superintendent Rogers gave board members an update on District Four construction. Information only.
4. **Student Services Update** – Lynn Liebenrood, Director of Student Services, gave board members information on District and School Report Cards and ESSA School Accountability: Required Indicators. Information only.
5. **Personnel** – Lynn Liebenrood, Director of Student Services, presented the following personnel recommendations:

**Recommendations:**

- Alma Gerald - Custodian, East Elementary
- James Hunt - Maintenance, District

**Retirement:**

- Jean A. Moody - Executive Administrative Assistant/Benefits Administrator

**Transfers:**

- Susan C. King - Transfer from Administrative Assistant to Executive Administrative Assistant/Benefits Administrator

Beverly Townsend - Transfer from Food Service Administrative Assistant to District Administrative Assistant

Tammy Lane - Transfer from Food Service Manager at Dillon Middle School to District Administrative Assistant

A motion to approve the above recommendations was made by Famon Whitfield with a second from Alex Lewis. All approved.

**6. December 17, 2018 Board Meeting** – Superintendent Rogers informed board members that the December Board Meeting would be held on December 17, 2018. Information only.

**IX.** The Board entered Executive Session to discuss Act 155 Diploma Petition Request, Assistant’s Pay and Dress Code for Fridays. Motion made by Mike McRae with a second from Kenny Bethea. All approved.

After returning to open session, the ACT 155 Diploma Petition Request was approved. Motion made by Famon Whitfield with a second from Alex Lewis.

Assistant’s Pay was discussed and will be addressed at a later date.

Staff Dress Code, which includes wearing jeans on Friday was discussed and the Board of Trustees has given permission for school employees to wear blue jeans on Fridays until Christmas break. Information only.

**X. ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 7:30 p.m. Motion made by Burt Rogers with a second from Mike McRae. All approved.

Respectfully Submitted,

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Ethel Taylor, Chairman

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Burt Rogers, Secretary

